

These notes indicate the decisions taken at this meeting and the officers responsible for taking the agreed action. For background documentation please refer to the agenda and supporting papers available on the Council's web site (www.oxfordshire.gov.uk.)

If you have a query please contact Sue Whitehead, Tel: (01865) 810262; E-mail: sue.whitehead@oxfordshire.gov.uk; Andrea Newman, Tel: (01865) 810283; E-Mail: andrea.newman@oxfordshire.gov.uk

AUDIT & GOVERNANCE COMMITTEE - WEDNESDAY, 23 APRIL 2014

<i>RECOMMENDATIONS FROM THE AGENDA</i>	<i>DECISIONS</i>	<i>ACTION</i>
1. Apologies for Absence and Temporary Appointments	None.	
2. Declaration of Interests - see guidance note	Councillor Hards declared an interest on Item 6, Internal Audit Strategy 2014/15 and Quarter 1 Plan with regard to the CEF Early Years Payments on the grounds of being a Trustee of a pre School receiving payments.	SW
3. Minutes To approve the minutes of the meeting held on 26 February 2014 (AG3) and to receive information arising from them.	Agreed and signed subject to the following correction: 14/14 Correction to the heading only to read: "ERNST & YOUNG – PROGRESS REPORT & GRANT CLAIMS REPORT	sw
4. Petitions and Public Address	None.	
5. Business Strategy - Arrangements in place for Implementation Audit & Governance Committee is RECOMMENDED to: (a) Comment on the proposed arrangements for monitoring the delivery of the Business Strategies;	Recommendations agreed.	CFO (S. Skivington)

...Decisions... Decisions...

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(b) Agree that a progress report should be brought to the committee on a six monthly basis.		
<p>6. Internal Audit Services - Internal Audit Strategy and Quarter 1 Plan</p> <p>The Committee is RECOMMENDED to approve the Internal Audit Strategy and the Q1 Work Plan.</p>	<p>Recommendations agreed.</p> <p>The Committee further agreed:</p> <ul style="list-style-type: none"> - that a briefing be arranged for Members of the Committee open to all Councillors on the partnership arrangements around City Deal, the LEP, SEP and Strategic Housing Market Assessment (SHMA). The Committee to then have the opportunity to discuss further at Committee as necessary; - that the Internal Audit Annual report also include information on the work not carried out in the year; - that they were not happy with the use of the word "commercial" to describe an updated element of the CHOICE values as it could be misunderstood or misinterpreted particularly by the public in relation to core services such as care for the elderly or children's services. 	<p>CIA</p> <p>CIA</p> <p>CIA</p> <p>HLC</p>
<p>7. Internal Audit Progress Report 2013/14</p> <p>The Committee is RECOMMENDED to note the report.</p>	<p>Recommendations agreed.</p> <p>It was further agreed that Peter Clark investigate the possibility of a seminar for all councillors on externalisation.</p>	<p>CIA</p> <p>HLC</p>

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<p>8. Annual Governance Statement - Actions planned for 2013-14</p> <p>The Committee is RECOMMENDED to agree and confirm the progress made on the actions planned for 2013/14 which will be reported in the next Annual Governance Statement.</p>	<p>Recommendation agreed.</p>	<p>HLC (D. Illingworth)</p>
<p>9. Code of Corporate Governance</p> <p>The Committee is RECOMMENDED to:</p> <p>(a) comment upon the Code</p> <p>(b) subject to any amendments agreed at the meeting, amend and update the Code of Corporate Governance for Oxfordshire County Council</p> <p>(c) agree that the Code continues to be reviewed every two years.</p>	<p>Agreed, subject to minor amendments</p>	<p>HLC (B. Stewart)</p>
<p>10. Draft Scrutiny Annual Report</p> <p>The Committee is RECOMMENDED to comment upon the Report prior to its submission to Council.</p>	<p>Noted with the suggestion that more information be provided in the final report on the scope, membership and outcomes of the Cabinet Advisory Groups.</p>	<p>C. Exec (E. Hale)</p>
<p>11. Audit Working Group Reports</p>	<p>It was agreed that the 8 May meeting of the Audit Working Group be cancelled.</p>	<p>CIA</p>
<p>12. Audit & Governance Committee - Work Programme 2014</p>	<p>Work Programme updated by the addition of Corporate Lead briefings in November 2014, January and February 2015. The Committee noted that the Adult Social Care in Oxfordshire progress report was expected for the September meeting.</p>	<p>CIA HLC (D. Miller/A. Newman)</p>